

Who We Are

About Us

Running a city is not easy. As municipal law becomes an increasingly complex field, city officials need expert training and continued education on the law.

Simplicity is an educational program provided through the Bojorquez Law Firm, PC. The firm is dedicated to exclusively serving Texas municipalities. The firm was founded in 2002 by Alan J. Bojorquez who proudly served as Assistant General Counsel for the Texas Municipal League and is the author of the *Texas Municipal Law and Procedure Manual*.

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Scan the code for free municipal educational resources!



BOJORQUEZ
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SimpliCity™
Municipal Law Training



*Because educated officials
make wiser decisions...*

Construction Board of Adjustments & Appeals (2 hrs)

Covers the key players – public and private; overview of the creation of the construction board; jurisdiction; duties; due process; and records.

Downtown Revitalization (2 hrs)

Learn about the goods and services that have helped cities draw people into their communities. This session covers historic preservation, land use, signage, funding, and lighting.

Uses that Draw People

- Temporary or Long-Term
- Goods and Services
- Balance Daily Needs of *Citizens* with Sporadic Needs of *Tourists*



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Employment Law (2 hrs)

Texas is an *Employment at will* state. Discover the difference between state and federal law regarding employment and learn about FMLA, ADA, and the Texas Workers' Comp Act.

Integrity at City Hall: Ethics & Codes of Conduct (3 hrs)

Covers topics such as: conflicts of interest, dual office holding, incompatibility, nepotism, revolving door, confidential-privileged Information, abuse of office, Official oppression and misconduct, financial disclosure statements, gifts & honoraria, and electioneering by cities.

Municipal Court Enhancement (2 – 4 hrs)

Provides experienced, professional expertise in case flow management, court community communication, leadership, education, training and development aimed at increasing productivity and efficiency and compliance with the law.

Municipal Regulation of Land Use & Development (2 – 4 hrs)

Covers the key players – public and private; roles of the ZBA and P&Z; planning and action, zoning; local rules; and much more!

Appropriate Location for Uses



I attended an Open Government workshop, and found it informative, concise and interesting. The material is essential for new and incumbent council members, as well as seasoned managers. – Kandi Hubert, Former City Manager, City of Balch Springs

Municipal Regulations of Signage (1.5 hrs)

A workshop developed around the regulatory elements of signage including: administrative procedures, variances & appeals, sign specifications, inspections, and enforcement.

Municipal Officials Training (3 – 4hrs)

Senate Bill 286 requires public officials to receive training in the requirements of the Open Meetings Act and Public Information Act within 90 days of taking oath. This course has been approved by the Attorney General. (Also encouraged as a refresher course for experienced officials).

Permit Processing: Are You Really Grandfathered? (1 hr)

What steps are needed in order to get a permit and what should owners and agencies consider? Take this course to learn more!

Social Media & Government (2 hrs)

Think before you post! With implications ranging from Open Meetings/Open Records to Employment Law, it is important to have a social media policy for your organization. This course provides information on regarding what you may think is private but may cost you your job!

City Use of Sites

- Blogs
- Official City Website
- Departmental Websites
- Individual Employee Profiles on Facebook
- Department Profiles on MySpace

