

WEST LAKE HILLS CODE, CHAPTER 6, ARTICLE II
SIGN PERMIT APPLICATION

DATE: SUBDIVISION NAME AND LOT NUMBER: N/A

APPLICANT: ADDRESS: PHONE:

ADDRESS LOCATION OF SIGN: SIGN CATEGORY NUMBER: N/A

POSITION OF SIGN: ON BUILDING: IN GROUND: X ACROSS STREET BANNER: OTHER: (Refer to Chapter 6, Division 3, Sign Categories.)

\*NOTE: SIGN CANNOT BE ON A TELEPHONE POLE, UTILITY POLE, STREET SIGN OR TREE.

SPECIFICATIONS OF SIGN: (NOTE: Submit Material and Color Samples.)

SIZE: TOTAL SQUARE FOOTAGE: COLORS: LIGHTING:

TYPE OF MATERIAL: METHOD OF ATTACHMENT: \*
NOTE: \*\*NOT ON UTILITY POLE, TREE, OR STREET SIGNS

MESSAGE:

DID YOU ATTACH SCALE DRAWING OF PLAN, ELEVATION VIEWS & REQUIRED LANDSCAPING? YES NO

COLOR SKETCH OR COLOR PHOTOS ATTACHED: N/A LINEAR FRONTAGE OF BUSINESS: N/A
(To include contiguous streets and buildings.)

PROPERTY OWNER NAME & ADDRESS:
(NOTE: Attach written approval for sign from property owner.)

BEGINNING DATE OF DISPLAY: \*\*ENDING DATE OF DISPLAY:
(\*\*To be completed only for temporary & banner signs.)

SIGN REQUIRES REVIEW BY: BDC - ZAPCO = COUNCIL - FOR MONTH OF: N/A

IF REQUEST INVOLVES A VARIANCE TO ARTICLE II, LIST THE REFERENCED SECTION(S) AND GIVE A BRIEF DESCRIPTION: N/A

(NOTE: Attach separate page with reasons for requesting variance.)

APPLICANT SIGNATURE DATE

(THIS SECTION TO BE COMPLETED BY OFFICE STAFF ONLY)

SIGN MEETS GENERAL REQUIREMENTS: YES NO CITY ADMINISTRATOR DATE

STAFF COMMENTS:

PERMIT FEE PAID:

ACTION TAKEN BY BDC:

ACTION TAKEN BY ZAPCO:

CITY COUNCIL RESULTS:

CERTIFICATE OF SIGN INSPECTION COMPLETED ON: BY:

DATE NAME/TITLE