

Shelter and Care Agreement

This agreement is made and entered into between the City of Plano (the "City") and _____ (the "Church").

TERMS:

The American Red Cross has been chartered under federal law to provide mass care to victims of natural disasters. Due to the scale of the disaster in New Orleans and the Gulf Coast region caused by Hurricane Katrina, the City has assumed responsibility for accepting, sheltering and providing mass care to some of the victims of this tragedy.

The City and the Church desire to reach an understanding that will result in making Church facilities available to shelter and care for Katrina evacuees. It is mutually agreed between the parties as follows:

1. The Church offers the use of its physical facilities located at _____, Plano, Texas, as a shelter for _____ (insert number) victims of the Katrina disaster.

2. For those evacuees provided shelter, the Church agrees that it will provide the following resources for a period of _____ days or the relocation of all evacuees, whichever occurs first:

Food: _____ meals per day per person

Clothing: _____

Toilet and Shower facilities: _____

Laundry facilities: _____

Medical care: _____

Security: _____ number of personnel; coverage _____ hours per day

3. The City will provide and assist the Church in completing the forms necessary to obtain reimbursement from the federal government for expenses incurred by the Church in providing the facilities and services if the Church seeks reimbursement. The City will not guarantee or promise the Church that all or any of its expenses will be reimbursed. It is the responsibility of the Church to maintain complete and accurate records of its expenses.

4. The City will issue to each evacuee an identification card that will establish that person's entitlement to services provided under this agreement.

5. The City will provide periodic inspections of the facilities to insure the health and safety standards are being maintained.

6. The Church shall at all times maintain a current Shelter Registration Form (Attachment A); Shelter Occupancy Report (Attachment B); Shelter Inventory (Attachment C) and a Duty Officer Log (Attachment D).

7. The point of contact for the Church shall be:

Name:
Title:
Address:
Phone Number:
Cell Phone Number:
Fax Number:

8. The point of contact for the City shall be:

Name:
Title:
Address:
Phone Number:
Cell Phone Number:
Fax Number:

Entered into this the _____ day of September, 2005.

THE CHURCH

Name:
Title:

CITY OF PLANO, TEXAS

Name:
Title:

APPROVED AS TO FORM:

Diane C. Wetherbee, City Attorney